

WISL

WORK IN SARNIA LAMBTON

*An All-in-One
Interactive Toolkit
Provided by*



Ontario 

Funded by the Government of Ontario
and the Government of Canada



Work In Sarnia Lambton - WISL - Toolkit Guidebook

WISL is an **all-in-one interactive toolkit** for job seekers across the Sarnia Lambton region. Launched and operated by the Sarnia Lambton Workforce Development Board (SLWDB), WISL is designed to help match job seekers with local employers, local training and skill development resources as well as local employment service providers.

Toolkit

-  *Regional Job Board - Page 3*
-  *Regional Job Map - Page 4*
-  *Regional Census Data Map - Page 6*
-  *Regional Career Path Outlook - Page 7*

FAQs

-  *For Employers - Page 8*
-  *Job Seekers - Page 11*

REGIONAL JOB BOARD

The Regional Job Board tool lists job opportunities found exclusively within the Sarnia Lambton region. These postings are collected by the WISL system from the top 23 job posting websites for the area (see Table 1 on page 8).

Anatomy of a Regional Job Board Listing:



How to Search Job Postings:

The navigation bar located on the left side of the listings provides several options to refine the job opportunities listed.

One option is to enter any keyword into the 'Search Jobs by Keyword' box located at the top of the navigation bar.

Another option is to select one of the tags listed in the navigation bar to help narrow down your search. For example, a job seeker may select a job duration and a skill type in order to only view Permanent Management positions available in Sarnia Lambton.

The 'Clear/Reset Search' button will clear all previously selected tags and keywords to restore the complete regional job postings list.

Search Jobs by Keyword...	Search
Quick Find: All Tags	▼
Show All Skill Types	▼
Show All Skill Levels	▼
Show All Job Types	▼
Show All Job Durations	▼
Show All Job Languages	▼
Anywhere in Region	▼
Sort by Newest First	▼
Refine Search	
Clear/Reset Search	

REGIONAL JOB MAP

The Regional Job Map tool positions the job opportunities listed in the Regional Job Board onto a map of the Sarnia Lambton region based on the location of the job posting.

Map Icons



General location of a specific job posting. Click on icon to view job posting details.

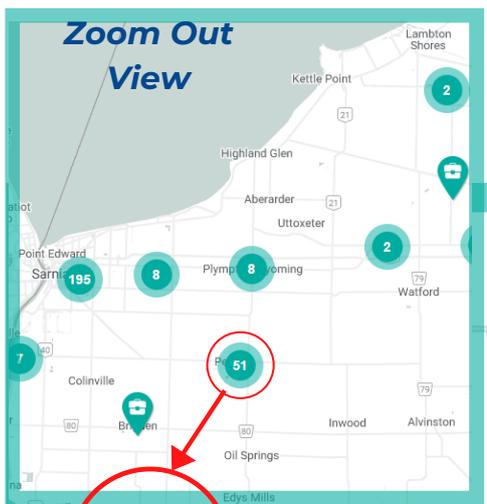


Highlights the indicated number of jobs posted in the specific area. Click on icon to view details for all job postings in that area.



Zoom in (+) or out (-) of the map view to scan the Sarnia Lambton area

Sample Job Posting on Regional Job Map:



When a job posting icon is selected, details about the job opportunity opens in a text bubble on the map as shown for the posting below.

General Job Title → CONSTRUCTION MILLWRIGHT

Job Posting Source/Employer → Lambton College Employment Services

Job Description → Job Posting ID: 2020-15032385610 Job Title: Construction Millwright Location: Dover Centre, ON Days & Hours: 40+ hours per week, OT and benefits Rate of Pay: \$30 hourly Primary Responsibilities: The successful candidate will oversee millwright apprentice(s), millwright assistant(s) and agriculture technician installing bucket elevators, conveyers, spouting, handling and drying equipment and other material handling applications

Link to Original Job Posting Source → [Go to Job Posting](#)

Directions to Job Location From Specified Location → Directions: [Walk](#) · [Public Transit](#) · [Drive](#)

REGIONAL JOB MAP

JOB SEARCH TOOLS

Quick Find: All Tags

Show All Skill Types

Show All Skill Levels

Show All Job Types

Show All Job Durations

Show All Job Languages



Bus Routes



Apprentice Training Centres



Child Care Centres



DriveTest Centres



Education - Elementary Schools



Education - Secondary Schools



Education - Post Secondary



Education - Other



Employment Agencies (Private)



Employment Services (Other)



Employment Ontario Services



Entrepreneur Support Services



Literacy & Basic Skills



Ontario Disability Support Program



ODSP Employment Supports



OMLTSD Apprenticeship Services



Ontario Works



Service Canada



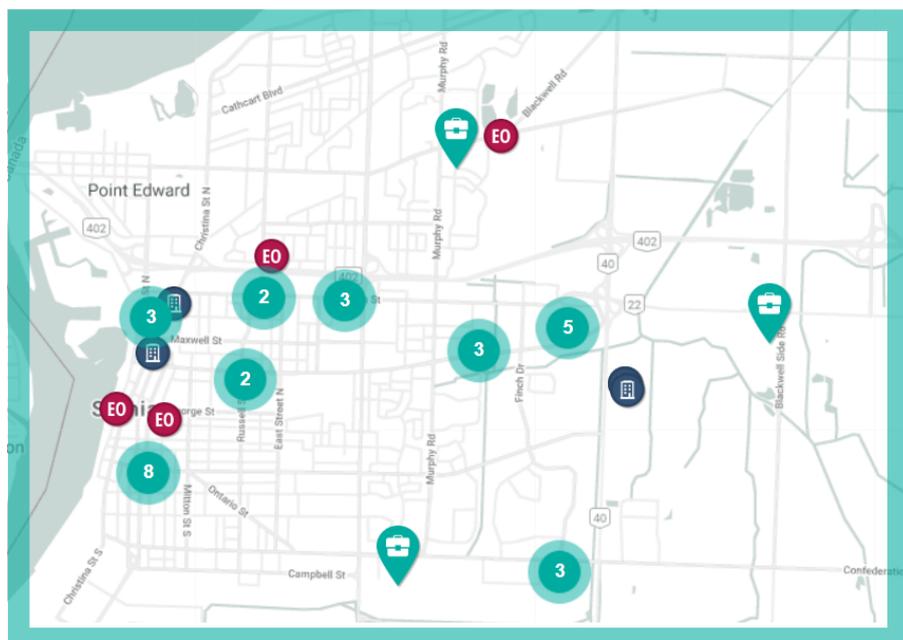
Service Ontario

The Regional Job Map navigation bar can be viewed by clicking on the 'Job Search Tools' icon across the top grey bar. The search bar will appear on the left side of the screen. This navigation bar includes the same keyword search box and tag options provided in the navigation bar found in the Regional Job Board tool.

In addition, the map navigation bar allows users to view additional resources mapped within the region. For example, built in filters make it easy to view locations for childcare, schools, apprentice-ship training, employment service providers and Ontario Disability Support Program centers to help job seekers find job opportunities and resources that best fit their needs, their lifestyle as well as their career path. In addition, icons for bus stop for public transit on the map help job seekers plan their commute.

In the sample map view below, all part-time jobs available are visible. In addition to job postings, the locations of Employment Ontario Service providers **EO** are selected to be viewed as are entrepreneur support services .

Clicking on the icon of one of these services will show the name of the resource, its location and contact information in a bubble similar to mapped job postings.



REGIONAL CENSUS DATA MAP

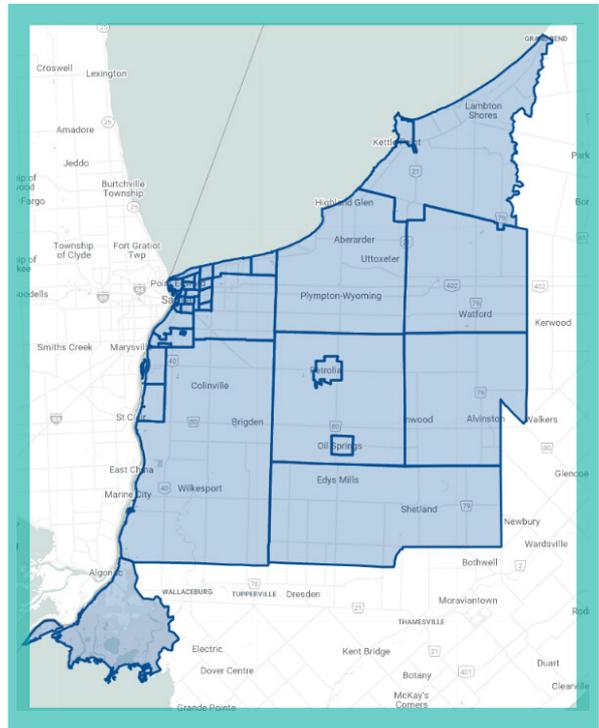
Publicly available data from Statistics Canada 2016 Census to georeferenced census tracts and associate them with social data, including total population by age group, languages spoken most at home, income level, and many other available metrics.

On the Regional Census Data Map, each census region within the County of Lambton is delineated by dark blue outlines, as shown on the right.

To view the data for a particular census region, click on the map to highlight the area of interest. For example, in the figure below the Town of Petrolia census region has been highlighted.

A region of interest can also be selected from the grey navigation bar along the top of the screen, highlighted below. Multiple census regions can be highlighted at once to allow grouped data from several communities to be viewed.

Census information for each region is organized into 14 categories listed and accessible from the menu on the right hand side of the map.



📍 Town of Petrolia
🗑️ Clear Selected Regions
🖨️ Print
👁️ Census View

SELECTED REGIONS:

3538019

- POPULATION +
- FAMILIES, HOUSEHOLDS AND MARITAL STATUS +
- LANGUAGE +
- INCOME +
- IMMIGRATION AND CITIZENSHIP +
- ABORIGINAL PEOPLES +
- VISIBLE MINORITY +
- ETHNIC ORIGIN +
- HOUSING +
- EDUCATION +
- LABOUR +
- LANGUAGE OF WORK +
- MOBILITY +
- JOURNEY TO WORK +

REGIONAL CAREER PATH OUTLOOK

COMING SOON

FREQUENTLY ASKED QUESTIONS

EMPLOYERS

“I have a job opportunity that I would like featured on WISL. How do I add my posting to this board?”

When you, the employer, posts a job opportunity on any of the top 23 job postings websites for the Sarnia Lambton region (Table 1), WISL automatically collects your posting on its board/map to be viewed by job seekers across the county. Employers will not be able to post their job opportunities directly to WISL nor can they submit their postings to SLWDB to be added to the jobs board.

Table 1. Job Posting Websites Aggregated by WISL

Name	Site Link
Aboriginal Job Board	https://aboriginaljobboard.ca/
Canadian Executive Search	http://canadianexecutivesearch.com/
Career Arc	https://www.careerarc.com/
Career Builder	https://www.careerbuilder.ca/
Charity Village	https://charityvillage.com/
City of Samia	https://www.samia.ca/employment/
Commission de la fonction (Government of Canada Jobs - Commission de la fonction)	https://psjobs-emploisfp.psc-cfp.gc.ca/
Community Employment Services – Lambton College	https://www.lambtoncollege.ca/custom/Pages/CES/joblisting.aspx
County of Lambton	https://www.lambtononline.ca/home/government/countydivisions/corporateservices/humanresources/jobboard/Pages/default.aspx
Eluta	https://www.eluta.ca/
Indeed	https://ca.indeed.com/
Indigenous Careers	https://www.indigenoucareers.org/
Job Bank (Government of Canada)	https://www.jobbank.gc.ca/home
Jobilico	https://www.jobilico.com/en
Kijiji	https://www.kijiji.ca/
Local Work	https://www.localwork.ca/
Monster	https://www.monster.ca/
Recruit	https://www.recruit.net/
Simply Hired	https://www.simplyhired.ca/
The Workplace Group - Connects	https://www.theworkplaceconnects.ca/
Work Cabin	https://www.workcabin.ca/
Workopolis	https://www.workopolis.com/about/site-map/
Wow Jobs	https://www.wowjobs.ca/

Updated March 2020

FREQUENTLY ASKED QUESTIONS

EMPLOYERS

Sarnia Lambton Workforce Development Board asserts that WISL is a free tool. Does that mean that it is free for job seekers? For employers? Both?

WISL is a free to everyone! WISL has been launched as a free resource provided and managed by the Sarnia Lambton Workforce Development Board to help job seekers and employers alike.

Several of the compatible job board sites (listed in Table 1) will charge employers a fee to post job opportunities, but many of these provide their services free of charge. Explore the compatible sites in order to select the one that fits best for your candidate search.

I am a local employer but I am hiring for a job outside of the Sarnia Lambton Region, why isn't my job posting/appearing on WISL?

If you are an employer hiring for a job outside of our region, WISL will not collect it from its originating compatible job postings website. WISL specifically seeks and collects job opportunities within Lambton County.

For resources to help you fill these types of positions, contact an Employment Ontario service center in your area.

I have a job posting listed on one of the compatible sites but do not want it listed on WISL.

Please contact SLWDB via email: info@SLWDB.org or telephone: 519-332-0000 for assistance.

I am trying to hire for a job opening in the Sarnia Lambton region but my job posting is not appearing on WISL. Where did I go wrong?

There are a few reasons your job may not be getting collected by WISL:

1) It is not posted with one of the sites aggregated by WISL.

See the list of compatible sites in Table 1 on page 8.

FREQUENTLY ASKED QUESTIONS

EMPLOYERS

2) You may have forgotten to input an address/location of the job.

Search for your job using the search function on WISL. If your job shows up here, but not on the map tool, return to your original posting and input the location of your company or job. For any changes to your original job posting, please allow 24 hours for updated information to appear on WISL.

3) Your address may be incompatible.

If you are unable to find your job posting on neither job board nor the map tool, return to your original posting and check the address/location listed. If the address associated with the job posting is that of a head office or location outside of the Sarnia Lambton region, modify the address to reflect the location of the job position itself. For any changes to your original job posting, please allow 24 hours for updated information to appear on WISL.

4) Your posting was created before the launch of WISL.

WISL started aggregating jobs in March 2020. If your posting is older than that date, you will have to re-post your job at its original source. For any changes to your original job posting, please allow 24 hours for updated information to appear on WISL. Be advised that opting to “refresh” this type of job posting on most sites will not lead to WISL collecting the posting.

The four troubleshooting options resolve job posting issues most of the time. If you have attempted each of these options and still cannot view your job posting on WISL, please contact SLWDB via email: info@SLWDB.org or telephone: 519-332-0000.

FREQUENTLY ASKED QUESTIONS

JOB SEEKERS

Sarnia Lambton Workforce Development Board asserts that WISL is a free tool. Does that mean that it is free for job seekers? For employers? Both?

WISL is a free to everyone! WISL has been launched as a free resource provided and managed by SLWDB to help job seekers and employers alike. Unlike several sites designed to aid job seekers, SLWDB does not charge job seekers a fee for an account/profile.

I found a job on WISL I'd like to apply to. How do I apply for this job?

Each job posting links back to its original source. For more details about the job and how to apply, click the job title or the "Go to Job Posting" link near the bottom of the listing.

How do I see the job postings in a simple text format, not on the map?

See the text postings on our Job Listings tool at www.slwdb.org/jobs. To toggle between the map view and the list view, use the view  drop down menu found along the grey navigation bar found at the top of the screen.

How do I see the job postings mapped out, not in listed text form?

See the mapped postings on our Job Listings tool at www.slwdb.org/map. To toggle between the map view and the list view, use the view  drop down menu found along the grey navigation bar found at the top of the screen.

It is hard to go through every listing to find the type of job I want. How do I simplify my search?

The toolbars on the left hand side of the job board and map tools have a variety of filters to streamline your search and help you find only the type jobs you are interested in. For more details, please refer to the WISL Guidebook pages 3- 5.

Why can I not filter for my particular job/skill/career interest(s)?

The wide-ranging filters are pre-determined by the WISL and may in a few cases not be able to be tailored to every job seeker's specific needs. In such cases, it is recommended that you use the keyword search function located on the top of the left toolbar.

FREQUENTLY ASKED QUESTIONS

JOB SEEKERS

I need more help finding a job.

Find an Employment Ontario Services location on the [WISL Map](#) or at a local [Employment Ontario](#) service provider.

Find an Ontario Works location on the [WISL Map](#)

Find private employment services on the [WISL Map](#)

Find OMLTSD Apprenticeship Services on the [WISL Map](#)

Learn more about in-demand jobs and the local labour market in our Local Labour Market Annual Report and our Employer One Report by visiting [SLWDB.org](#)

Learn about skilled trades in Sarnia-Lambton in our Skilled Trades report by visiting [SLWDB.org](#)

Subscribe to receive the latest WISL job postings in a weekly email [HERE](#)

FREQUENTLY ASKED QUESTIONS

GENERAL INQUIRIES

I have a job board I'd like to be aggregated by WISL.

Sites used for WISL job postings must meet certain criteria. To determine if your job board is eligible, and for more information, please contact SLWDB via email: info@SLWDB.org or telephone: 519-332-0000.

The map is missing my childcare centre/employment agency/service centre etc. How can I have it added to WISL?

Our map locations are populated through a variety of regularly updated community resources. To find out if your location will be included, and for more information, please contact SLWDB via email: info@SLWDB.org or telephone: 519-332-0000.



SARNIA LAMBTON WORKFORCE DEVELOPMENT BOARD

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